

Malad Kandivli Education Society's

M.K.E.S. COLLEGE OF LAW

ISO 9001 : 2015 Certified

Bhavishya Bharat Campus, S. V. Road, Malad (West), Mumbai - 400 064.

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Internal Quality Assurance Cell (IQAC) – Minutes and Action Taken Report.

V. R. Dube

I/c Principal

Dr. Vandana R. Dube



M.K.E.S. COLLEGE OF LAW

9th October, 2018

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held On Wednesday, 17th October, 2018 at 11.15 a.m. the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss the activities conducted till 16th October, 2018.
3. To discuss the feedback from students.
4. Any other business with the permission of chair.

ASST.PROF. MAHENDRAKUMAR YADAV.

IQAC CO-ORDINATOR



M.K.E.S. COLLEGE OF LAW

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Wednesday, 17th October, 2018 at 11.15 a.m. in the conference room of M.K.E.S. College of Law.

Dr. Vandana R.Dube presided over the meeting. The following members were present:

- 1 . **Chairperson:** Dr. Vandana R. Dube
2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

Members from the Management:

3. Shri Digant H.Upadhyaya

Teachers:

4. Ms. Vanita Agarwal
5. Ms. Namrata Shetty
6. Ms. Varsha Vyas
7. Ms. Shivani Negi

Administrative Officers:

8. Mr. Chandrakant Amin
9. Ms. Rinkal Trivedi

Students and Alumni:

10. Mr. Biju Chittilapilly,
11. Ms. Anamika Tiwari (Alumni)

Nominees from the Local Society:

12. Dr. Ms. Ancy Jose

Employers/ Industrialists/Stakeholders:

13. Shri Dilip N. Gala

Advisor:

14. Prof. Dr. Moushumi Datta



M.K.E.S. COLLEGE OF LAW

The Co-Ordinator of IQAC Asst. Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:

The Co-ordinator of IQAC read out the minutes of the previous meeting and sought the confirmation of the minutes. The members confirmed the minutes.

The Co-ordinator shared the details of the events conducted by the committees till 17th October, 2018 which were as follows:

The cultural committee of M.K.E.S. College of Law had conducted the following events in the academic year 2018-19.

Sr. No	Date	Event	Activity
1	25 th August, 2018	Raksha Bandhan Celebration	The female students visited the Malad Police Station and tied Rakhi on the hands of the official.
2	9 th October, 2018	Navratri Celebration	The students along with the teaching and non-teaching staff danced to the tunes of songs and the best dancer and best traditional outfit male and female were given certificates after the event.

The Co-ordinator informed that the Guest Lecture Committee had conducted the following events:

Sr. No	Date	Event	Activity
1	7 th October, 2017	Guest Lecture	The topic for the webinar was "The Avenues of Law" The Speaker for the webinar was Advocate Rahul Mashkar.

The Co-ordinator informed that Legal Visit was conducted on 30th August, 2018 to the Labour Court, Family Court, Small Causes Court and on 22nd September, 2018 Pune Jail visit was organised.

The committee was also informed that feedback from the students will be collected in the 3rd week of November, 2018.

The co-ordinator informed that to commemorate the Kargil Vijay Diwas which is celebrated on 26th July every year, the students of all years were taken to watch the movie Uri: The Surgical Strike to instil a sense of patriotism at PVR Milap Kandivali West along with the faculty members.



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With the permission of the chair the co-ordinator informed that the College Magazine named as "Loquitor" was launched by the Magazine Committee.

There being no other business the meeting ended with the vote of thanks to the chair.

ASST. PROF. MAHENDRAKUMAR YADAV

CO-ORDINATOR

READ CONFIRMED AND SIGNED

DR. VANDANA R. DUBE

CHAIRPERSON



M.K.E.S. COLLEGE OF LAW

15th November, 2018

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Tuesday, 20th November, 2018 at 11.15 a.m. in the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss about the National Moot Court to be conducted for the Academic Year 2018-19.
3. To discuss the work done by the Legal Aid Committee.
4. Any other business with the permission of chair.

ASST. PROF. MAHENDRAKUMAR YADAV.

IQAC CO-ORDINATOR



M.K.E.S. COLLEGE OF LAW

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Tuesday, 20th November, 2018 at 11.15 a.m.

Dr. Vandana R.Dube presided over the meeting. The following members were present:

- 1 . **Chairperson:** Dr. Vandana R. Dube
2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

Members from the Management:

3. Shri Digant H.Upadhyaya

Teachers:

4. Ms. Vanita Agarwal
5. Ms. Namrata Shetty
6. Ms. Varsha Vyas
7. Ms. Shivani Negi

Administrative Officers:

8. Mr. Chandrakant Amin
9. Ms. Rinkal Trivedi

Students and Alumni:

10. Mr. Biju Chittilapilly,
11. Ms. Anamika Tiwari (Alumni)

Nominees from the Local Society:

12. Dr. Ms. Ancy Jose

Employers/ Industrialists/Stakeholders:

13. Shri Dilip N. Gala

Advisor:

14. Prof. Dr. Moushumi Datta



M.K.E.S. COLLEGE OF LAW

The Co-Ordinator of IQAC Asst.Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:

The Co-ordinator of IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

The Principal asked the Moot Court Committee Convener Ms. Namrata Shetty to mention the date decided for the National Moot Court Competition of the College-“Vidhigyan” which includes Moot Court Competition, Client Counselling, etc. The Convener Ms. Namrata Shetty said that the competition is planned to be conducted in the month of March in the first week and that the preparation for the same is in progress.

The co-ordinator informed that the Legal Aid Committee had organised a lecture on the 24th August, 2018 in NK College on the topics:

1. Right to Education
2. Fundamental Duties
3. Uniform Civil Code
4. Procedure to file an FIR.

There being no other business the meeting ended with the vote of thanks to the chair.

ASST. PROF. MAHENDRAKUMAR YADAV

CO-ORDINATOR

READ CONFIRMED AND SIGNED

DR. VANDANA R. DUBE

CHAIRPERSON



M.K.E.S. COLLEGE OF LAW

16th March, 2019

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Wednesday, 21st March, 2019 at 11.00 a.m. in the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss the students feedback
3. To discuss about the various activities conducted by the IQAC in the Academic Year 2017-18.
4. To discuss about the workshops and activities conducted in the Academic Year 2017-18.
5. Any other business with the permission of chair.

ASST.PROF.MAHENDRAKUMAR YADAV

IQAC CO-ORDINATOR



M.K.E.S. COLLEGE OF LAW

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Wednesday, 21st March, 2019 at 11.00 a.m at 11.00 a.m in the conference room of M.K.E.S. College of Law.

Dr. Vandana R.Dube presided over the meeting. The following members were present:

1 . **Chairperson:** Dr. Vandana R. Dube

2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

Members from the Management:

3. Shri Digant H.Upadhyaya

Teachers:

4. Ms. Vanita Agarwal

5. Ms. Namrata Shetty

6. Ms. Varsha Vyas

7. Ms. Shivani Negi

Administrative Officers:

8. Mr. Chandrakant Amin

9. Ms. Rinkal Trivedi

Students and Alumni:

10. Mr. Biju Chittilapilly,

11. Ms. Anamika Tiwari (Alumni)

Nominees from the Local Society:

12. Dr. Ms. Ancy Jose

Employers/ Industrialists/Stakeholders:

13. Shri Dilip N. Gala

Advisor:

14. Prof. Dr. Moushumi Datta

The Co-Ordinator of IQAC Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:



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Asst.Prof. Mahendrakumar Yadav Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

The coordinator informed that the feedback has been taken from the students from both the programs. Responses were received from the students and analysis has been carried out and actions are undertaken. Regular mentor meetings were also conducted online.

The Convener of the Moot Court Committee Asst.Prof. Namrata Shetty mentioned that the National Moot Court Competition was conducted on 1st, 2nd And 3rd March, 2019 and also mentioned about the participation of teams from across the country and said that we were honoured by the presence of a sitting judge of Bombay High Court, Hon'ble Shri Justice Sarang Vijaykumar Katwal as guest and judge for the final round.

The efforts taken by the team were appreciated by the Principal and the Management.

The Co-ordinator mentioned about the different webinars conducted till 21st March, 2019.

The Legal Aid Cell conducted the following events:

Sr. No	Date	Event	Activity
1.	24th August, 2018	Lecture for non law students	Legal Aid Lecture was organized for the students in N.K. College by the legal aid committee students on the following topics: 1. Triple Talaq 2. Right to Privacy as Fundamental Right.
2.	12th March, 2019	Street Play	Street Play-Impact Of Social Media On Youth

The Guest Lecture Committee of had conducted the following events:

1	15th September, 2018	Guest Lecture	The topic for the lecture was "Time Management" The Speaker for the lecture was Prof. Nelson Daniel
2	24th November, 2018	Guest Lecture	The topic for the lecture was "Balancing life through Yoga" The Speaker for the lecture was Prof. Vidyadayini Shetty



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3	16 th January, 2018	Guest Lecture	<p>The topic for the lecture was “Swacch Bharat Abhiyaan: Health and Hygiene”</p> <p>The Speaker for the lecture was Prof. Vidyadayani Shetty</p>
4	25 th January, 2019	Guest Lecture	<p>The topic for the lecture was “Cyber Crime”</p> <p>The Speaker for the lecture was Asst. Prof. P.M. Sindhu</p>
5	9 th February, 2019	Guest Lecture	<p>The topic for the lecture was “Lecture on Leadership Skills”</p> <p>The Speaker for the lecture was Dr. Mona Mehta</p>

The Cultural Committee had conducted the following events:

1	9 th October, 2018, (Dress Code- 10 th To 18 th October, 2018)	Navratri Celebration	Garba Party Was Organised On 9 th Followed By Colour Dress Code For The Entire Week
2.	25 th October, 2018	Diwali Celebration	Rangoli, Mehendi/Tattoo, Diya Decoration, Lantern Making, Nail Art, Greeting Card, Sweet Making And Best Outfit
3.	22 nd November, 2018	Fresher's Party	Red And Blue Day For Freshers



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4.	15th December, 2018	Christmas Celebration	Christmas Day Celebration
5.	21st February, 2019	Pink and Blue Day	Pink And Blue Day
6.	22nd February, 2019	Bollywood Day	Bollywood Theme Dress Code, Dumbcharades, Pictionary And Mujhe Pehchano
7.	23rd February, 2019	Traditional Day	Fish Pond, Musical Dumbcharades, Mujhe Pehchano, Rose King And Queen, Best Attire.
8.	30th March, 2019	Annual Day	Annual Day

The Committee was informed that the Court Visit is planned on 12 th April, 2019 to the City Civil Court.

There being no other business the meeting ended with the vote of thanks to the chair.

The meeting ended with the Vote of Thanks.

ASST. PROF. MAHENDRAKUMAR YADAV

CO-ORDINATOR

READ CONFIRMED AND SIGNED

DR. VANDANA R.DUBE

CHAIRPERSON



M.K.E.S. College of Law

Action Taken Report 2018-2019

July

S. No.	Plan of action	Outcome
1.	To discuss the preparation of the Academic Calendar	The faculties were asked to prepare the Academic Calendar. The Co-ordinator informed the members to collectively decide the activities that will take place for the academic year.
2.	To discuss about the formation of various committees	The Principal intimated all present about the formation of various committees and the Conveners and Co-conveners for these committees were decided.
3.	To discuss about the courses for the certificate course for the Academic year 2018-19.	The Coordinator informed the committee about the starting of Soft Skill Development, Cyber Law, Basic Investment Skill, Travel and Tourism Laws, Mental Health Laws as New Courses. Asst. Professor Mahendrakumar Yadav, Asst. Prof. Purba Ganguly, Asst. Prof. Shivani Negi and Asst. Professor Varsha Vyas were selected as the coordinators for these courses.
4.	To discuss about the faculty development program.	It was decided to have a faculty development program on the topic "Practical Aspects and amendments with respect to Criminal Law and Procedure".

October

S. No.	Plan of action	Outcome
1.	To discuss the feedback from students.	The committee was also informed that feedback from the students will be collected in the 3 rd week of November, 2018.

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2.	To discuss the activities conducted till 16 th October, 2018.	Activities conducted by Cultural committee, Guest Lecture Committee etc. were discussed.
3.	Any other business with the permission of chair.	With the permission of the chair the co-ordinator informed that the College Magazine named as "Loquitor" was launched by the Magazine Committee.

November

S. No.	Plan of action	Outcome
1.	To discuss about the National Moot Court to be conducted for the Academic Year 2018-19.	The Principal asked the Moot Court Committee Convener Ms. Namrata Shetty to mention the date decided for the National Moot Court Competition of the College- "Vidhigyan". The Convener informed that the competition is planned to be conducted in the month of March in the first week and that the preparation for the same is in progress.
2.	To discuss the work done by the Legal Aid Committee.	The co-ordinator informed that the Legal Aid Committee had organised a lecture on the 24 th August, 2018 in NK College on various topics.

March

S. No.	Plan of action	Outcome
1.	To discuss about the various activities conducted by the IQAC in the Academic Year 2018-2019	Workshop/ seminar conducted on the topic Introduction of Qualitative Research Methodology, Introduction to Quantitative Research Methodology were discussed.


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2.	To discuss about the workshops and activities conducted in the Academic Year 2018-2019	Various activities conducted by Legal Aid Cell, Guest Lecture Committee, Cultural Committee etc. were discussed.
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