



Malad Kandivli Education Society's

# M.K.E.S. COLLEGE OF LAW

ISO 9001 : 2015 Certified

Bhavishya Bharat Campus, S. V. Road, Malad (West), Mumbai - 400 064.

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## Internal Quality Assurance Cell (IQAC) – Minutes and Action Taken Report.

*V. R. Dube*

I/c Principal

Dr. Vandana R. Dube



**M.K.E.S. COLLEGE OF LAW**

**13<sup>th</sup> July, 2017**

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC committee will be held on Tuesday, 18<sup>th</sup> July, 2017 at 11.00 a.m. in the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss the preparation of the Academic Calendar
3. To discuss about the formation of various committees
4. To discuss the teaching plan and distribution of workload.
5. Any other business with the permission of chair.

**ASST. PROF. MAHENDRAKUMAR YADAV**

**IQAC CO-ORDINATOR**



**M.K.E.S. COLLEGE OF LAW  
MINUTES OF THE MEETING**

A meeting of the IQAC Committee was held on Tuesday, 18th July, 2017 at 11.00 a.m. in Conference room of M.K.E.S. College of Law.

Dr. Chandrashekhar V Joshi presided over the meeting. The following members were present:

1. **Chairperson:** Dr. Chandrashekhar V Joshi
2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

**Members from the Management:**

3. Shri Digant H. Upadhyaya

**Teachers:**

4. Ms. Vanita Agarwal
6. Ms. Purba Ganguly
7. Ms. Namrata Shetty

**Administrative Officers:**

8. Mr. Chandrakant Amin
9. Ms. Rinkal Trivedi

**Students and Alumni:**

10. Mr. Biju Chittilapilly,
11. Ms. Anamika Tiwari (Alumni)

**Nominees from the Local Society:**

12. Dr. Ms. Ancy Jose

**Employers/ Industrialists/Stakeholders:**

13. Shri Dilip N. Gala

**Advisor:**

14. Prof. Dr. Moushumi Datta

The Co-Ordinator of IQAC Asst. Prof. Mahendrakumar Yadav welcomed the members of the committee, The following business was transacted in the meeting:



### **M.K.E.S. COLLEGE OF LAW**

The Co-ordinator of IQAC read out the minutes of the previous meeting and sought the confirmation of the minutes. The members confirmed the minutes.

The faculties were asked to prepare the Academic Calendar for the Academic Year 2017-18. The Co-ordinator informed the members to collectively decide the activities that will take place for the academic year.

The Principal intimated all present about the formation of various committees and the Conveners and Co-conveners for these committees were decided.

All the faculties presented the distribution of workload and also presented the teaching plan for the approval of the IQAC.

With the permission of the Chair , the Principal put forward the proposal to begin with the new certificate courses for the Academic year 2017-2018. The same was met with a positive response and the Principal asked the faculties to come up with new certificate courses.

There being no other business the meeting ended with the vote of thanks to the chair.

**ASST. PROF. MAHENDRAKUMAR YADAV**

**CO-ORDINATOR**

**READ CONFIRMED AND SIGNED**

**DR. CHANDRASHEKHAR V JOSHI**

**CHAIRPERSON**



**M.K.E.S. COLLEGE OF LAW**

**5<sup>th</sup> October, 2017**

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC committee will be held On Wednesday, 11<sup>th</sup> October, 2017 at 11.15 a.m. the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss the activities conducted till 12<sup>th</sup> October, 2017.
3. To discuss about the introduction of the college Magazine.
4. To discuss the feedback from students.
5. Any other business with the permission of chair.

**ASST.PROF. MAHENDRAKUMAR YADAV.**

**IQAC CO-ORDINATOR**



## M.K.E.S. COLLEGE OF LAW

### MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Wednesday, 11<sup>th</sup> October, 2017 at 11.15 a.m. in the conference room of M.K.E.S. College of Law.

Dr. Chandrashekhar V Joshi presided over the meeting. The following members were present:

**1 . Chairperson:** Dr. Chandrashekhar V Joshi

**2. IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

**Members from the Management:**

3. Shri Digant H.Upadhyaya

**Teachers:**

4. Ms. Vanita Agarwal

6. Ms. Purba Ganguly

7. Ms. Namrata Shetty

**Administrative Officers:**

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10. Mr. Biju Chittilapilly,

11. Ms. Anamika Tiwari (Alumni)

**Nominees from the Local Society:**

12. Dr. Ms. Ancy Jose

**Employers/ Industrialists/Stakeholders:**

13. Shri Dilip N. Gala

**Advisor:**

14. Prof. Dr. Moushumi Datta

The Co-Ordinator of IQAC Asst. Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:



### M.K.E.S. COLLEGE OF LAW

The Co-ordinator of IQAC read out the minutes of the previous meeting and sought the confirmation of the minutes. The members confirmed the minutes.

The Co-ordinator shared the details of the events conducted by the committees till 12<sup>th</sup> October, 2019 which were as follows:

The cultural committee of M.K.E.S. College of Law had conducted the following events in the academic year 2017-18.

Sr. No	Date	Event	Activity
1	7th September, 2017	Teachers Day Celebration.	Students took lecture on behalf of the teachers and later celebrated the event by reciting poetries and singing melodious songs,
2	7th August, 2017	Raksha Bandhan Celebration	The students of F.Y.BLS and LLB visited nearby two police stations at Kandivali and Malad during Rakshabandhan. 15 female students tied Rakhi on the wrist of the Policemen.

The Co-ordinator informed that the Guest Lecture Committee had conducted the following events in the academic year 2020-21.

Sr. No	Date	Event	Activity
1	7 <sup>th</sup> October, 2017	Guest Lecture	The topic for the webinar was "The Avenues of Law"  The Speaker for the webinar was Advocate Rahul Mashkar.

The committee was informed by the Principal about the proposal to introduce the first College Magazine. It was amicably decided to for a Magazine Committee to initiate the work for the Magazine and appointed Prof. Vanita Agrawal as the Convener of the committee.

The committee was also informed that feedback from the students will be collected in the 2<sup>nd</sup> week of November, 2017.

There being no other business the meeting ended with the vote of thanks to the chair.

  
ASST. PROF. MAHENDRAKUMAR YADAV  
CO-ORDINATOR

  
READ CONFIRMED AND SIGNED

DR. CHANDRASHEKHAR V JOSHI

CHAIRPERSON



**M.K.E.S. COLLEGE OF LAW**

**11<sup>th</sup> November, 2017**

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC committee will be held on Saturday, 16<sup>th</sup> November, 2017 at 11.00 in the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss about the National Moot Court to be conducted for the Academic Year 2017-18.
3. To discuss about organising the Annual Day in College.
4. Any other business with the permission of chair.

**ASST. PROF. MAHENDRAKUMAR YADAV.**

**IQAC CO-ORDINATOR**





## M.K.E.S. COLLEGE OF LAW

### MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Saturday, 16th November, 2017 at 11.00 a.m.

Dr. Chandrashekhar V Joshi presided over the meeting. The following members were present:

- 1 . **Chairperson:** Dr. Chandrashekhar V Joshi
2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

#### **Members from the Management:**

3. Shri Digant H.Upadhyaya

#### **Teachers:**

4. Ms. Vanita Agarwal
6. Ms. Purba Ganguly
7. Ms. Namrata Shetty

#### **Administrative Officers:**

8. Mr. Chandrakant Amin
9. Ms. Rinkal Trivedi

#### **Students and Alumni:**

10. Mr. Biju Chittilapilly,
11. Ms. Anamika Tiwari (Alumni)

#### **Nominees from the Local Society:**

12. Dr. Ms. Ancy Jose

#### **Employers/ Industrialists/Stakeholders:**

13. Shri Dilip N. Gala

#### **Advisor:**

14. Prof. Dr. Moushumi Datta



### **M.K.E.S. COLLEGE OF LAW**

The Co-Ordinator of IQAC Asst.Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:

The Co-ordinator of IQAC read out the minutes of the previous meeting and sought for the confirmation of the minutes. The members confirmed the minutes.

The Principal asked the Moot Court Committee Convener Ms. Namrata Shetty to mention the date decided for the National Moot Court Competition of the College-“Vidhigyan” which includes Moot Court Competition, Client Counselling, etc. The Convener Ms. Namrata Shetty said that the competition is planned to be conducted in the month of March in the first week and that the preparation for the same is in progress.

The Principal made a suggestion to organise Annual Day in College. The suggestion was accepted by the committee members and the faculties were asked to begin the preparation for the same.

The Coordinator informed the committee about the starting of New Courses for the Academic Year 2017-2018.

1. Introduction to MS Word and G-suite
2. Introduction to Maritime Law
3. Introduction to Competition Laws in India

Asst. Professor Mahendrakumar Yadav, Asst. Prof. Purba Ganguly and Asst. Prof. Shivani Negi were selected as the coordinators for these courses.

There being no other business the meeting ended with the vote of thanks to the chair.

**ASST. PROF. MAHENDRAKUMAR YADAV**

**CO-ORDINATOR**

**READ CONFIRMED AND SIGNED**

**DR. CHANDRASHEKHAR V JOSHI**

**CHAIRPERSON**



**M.K.E.S. COLLEGE OF LAW**

**16<sup>th</sup> March, 2018**

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC committee will be held on Wednesday, 21<sup>st</sup> March, 2018 at 11.00 a.m. in the conference room of M.K.E.S. College of Law to discuss the following agenda:

1. To read and confirm the minutes of the last meeting.
2. To discuss the students feedback
3. To discuss about the various activities conducted by the IQAC in the Academic Year 2017-18.
4. To discuss about the workshops and activities conducted in the Academic Year 2017-18.
5. Any other business with the permission of chair.

**ASST.PROF.MAHENDRAKUMAR YADAV**

**IQAC CO-ORDINATOR**



## M.K.E.S. COLLEGE OF LAW

### M.K.E.S. COLLEGE OF LAW

### INTERNAL QUALITY ASSURANCE CELL

### MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Wednesday, 21<sup>st</sup> March, 2018 at 11.00 a.m at 11.00 a.m in the conference room of M.K.E.S. College of Law.

Dr. Chandrashekhar V Joshi presided over the meeting. The following members were present:

1. **Chairperson:** Dr. Chandrashekhar V Joshi
2. **IQAC Co-ordinator:** Mahendrakumar Yadav (Co-ordinator)

#### **Members from the Management:**

3. Shri Digant H.Upadhyaya

#### **Teachers:**

4. Ms. Vanita Agarwal
6. Ms. Purba Ganguly
7. Ms. Namrata Shetty

#### **Administrative Officers:**

8. Mr. Chandrakant Amin
9. Ms. Rinkal Trivedi

#### **Students and Alumni:**

10. Mr. Biju Chittilapilly,
11. Ms. Anamika Tiwari (Alumni)

#### **Nominees from the Local Society:**

12. Dr. Ms. Ancy Jose

#### **Employers/ Industrialists/Stakeholders:**



## M.K.E.S. COLLEGE OF LAW

13. Shri Dilip N. Gala

### Advisor:

14. Prof.Dr. Moushumi Datta

The Co-Ordinator of IQAC Prof. Mahendrakumar Yadav welcomed the members of the committee. The following business was then transacted in the meeting:

Asst.Prof. Mahendrakumar Yadav Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

The coordinator informed that the feedback has been taken from the students from both the programs. Responses were received from the students and analysis has been carried out and actions are undertaken. Regular mentor meetings were also conducted online.

The Convener of the Moot Court Committee Asst.Prof. Namrata Shetty mentioned that the National Moot Court Competition was conducted on 3<sup>rd</sup> and 4<sup>th</sup> March, 2017 and also mentioned about the participation of 22 teams from across the country and said that we were honoured by the presence of a sitting judge of Bombay High Court, Hon'ble Shri Justice Sarang Vijaykumar Katwal as guest and judge for the final round.

The efforts taken by the team were appreciated by the Principal and the Management.

The Co-ordinator mentioned about the activities conducted by the IQAC Committee which were as follows:

1. Seminar on Gender Sensitisation in Academics on 10-08-2017
2. Implementation of IPR Protection & Commercialization Laws on 20-02-2018

The Co-ordinator mentioned about the different webinars conducted till 21<sup>st</sup> March,2018.

The Legal Aid Cell conducted the following events:

Sr. No	Date	Event	Activity
1.	19 <sup>th</sup> October, 2017	Lecture for non law students	Legal Aid Lecture was organized for the students in N.K. College by the legal aid committee students on the following topics: 1. Triple Talaq 2. Right to Privacy as Fundamental Right.
2.	8 <sup>th</sup> March, 2018	Street Play	On the occasion of International Women's Day the Legal Aid Committee organized a Street Play. The topic of the play was "BETI BACHAO BETI PADHAO".



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The Guest Lecture Committee of had conducted the following events:

1	12 <sup>TH</sup> October, 2017	Guest Lecture	The Speaker for the lecture was Dr. Shailesh Gandhi  The topic for the lecture was “Right to Information Act, 2005”
2	11 <sup>th</sup> January, 2017	Guest Lecture	The topic for the lecture was “Logic and Law”  The Speaker for the lecture was Prof. Jyotsna Gore
3	16 <sup>th</sup> January, 2018	Guest Lecture	The topic for the lecture was “Consumer Protection Act, 1986”  The Speaker for the lecture was Mr. Jehangir Gai

The Cultural Committee had conducted the following events:

1	6 <sup>TH</sup> March to 9 <sup>th</sup> March, 2018	Cultural Week	The Cultural Committee had celebrated different days as part of the Cultural week which were as follows: <ol style="list-style-type: none"><li>1. Twins Day</li><li>2. Traditional Day</li><li>3. Formal Day</li><li>4. Back to school day</li><li>5. Bollywood day.</li></ol>
2.	15 <sup>th</sup> February, 2018	Annual Day	Annual Day was organized for the first time which included the following activities:

The Committee was informed that the Supreme Court Visit took place on 15<sup>th</sup> March, 2018 and a total of 26 students participated in the said visit.



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The Committee was also informed that a Debate Competition was organised for the students on the topic " Euthanasia or Assisted Suicide" , which was the first debate organised by the debate society.

The Convener of the Magazine Committee Ms. Vanita Agarwal informed that a Blood Donation Camp was organised by the Magazine Committee on 27<sup>th</sup> February, 2018.

There being no other business the meeting ended with the vote of thanks to the chair.

The meeting ended with the Vote of Thanks.

**ASST. PROF. MAHENDRAKUMAR YADAV**

**CO-ORDINATOR**

**READ CONFIRMED AND SIGNED**

**DR. CHANDRASHEKHAR V JOSHI**

**CHAIRPERSON**



M.K.E.S. College of Law

## Action Taken Report 2017-2018

### July


S. No.	Plan of action	Outcome
1.	To discuss about the formation of various committees.	The Principal intimated about the formation of various committees and the Conveners and Co-conveners for these committees were decided.
2.	To discuss the teaching plan and distribution of workload.	All the faculties presented the distribution of workload and also presented the teaching plan for the approval of the IQAC.

### October

S. No.	Plan of action	Outcome
1.	To discuss about the introduction of the college Magazine.	The committee was informed by the Principal about the proposal to introduce the first College Magazine. It was amicably decided for a Magazine Committee to initiate the work for the Magazine and to appoint Prof. Vanita Agrawal as the Convener of the committee.
2.	To discuss the feedback from students.	The committee was also informed that feedback from the students will be collected in the 2 <sup>nd</sup> week of November, 2017.

### November:

S. No.	Plan of action	Outcome
1.	To discuss about the National Moot Court to be conducted for the Academic Year 2017-18.	Moot Court Committee Convener Ms. Namrata Shetty was asked to mention the date decided for the National Moot Court Competition of the College-"Vidhigyan" which includes Moot Court Competition, Client Counselling, etc. The Convener

  
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		informed that the competition is planned to be conducted in the month of March in the first week and that the preparation for the same is in progress.
2.	To discuss about organising the Annual Day in College.	The Principal made a suggestion to organise Annual Day in College. The suggestion was accepted by the committee members and the faculties were asked to begin the preparation for the same.

**March**

<b>S. No.</b>	<b>Plan of action</b>	<b>Outcome</b>
1.	To discuss about the various activities conducted by the IQAC in the Academic Year 2017-18.	Following workshop/Seminar conducted by the IQAC in the year 2017-2018: Development of Research Skills Art of writing a research proposal
2.	To discuss about the workshops and activities conducted in the Academic Year 2017-18.	Various events and activities conducted by Legal Aid Cell, Guest Lecture Committee, Cultural Committee were discussed
3.	To discuss the students feedback	The coordinator informed that the feedback has been taken from the students from both the programs. Responses were received from the students and analysis has been carried out and actions are undertaken. Regular mentor meetings were also conducted online.

  
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